



# Buckinghamshire Council

## Wing & Ivinghoe Community Board

Please note that this meeting will be recorded and will subsequently be available to view via the Buckinghamshire Council website.

### Supplementary Agenda

**Date:** Wednesday 23 September 2020

**Time:** 7.00 pm

**Venue:** Via Video Conference

**Membership:** A Wight (Chairman), A Bond, P Cooper, N Glover, S Jenkins, C Poll and D Town

Agenda Item	Page No
<b>7 Voting on Current Projects</b> Cllr Anne Wight	<b>3 - 6</b>
Note: Aston Abbots Traffic Calming Scheme has been deferred for consideration at 19th November 2020 Wing and Ivinghoe Community Board meeting.	
<b>9 Q&amp;A</b>	<b>7 - 14</b>

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If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

If you would like to know more about the local community board and how you can get involved then please contact the Community Board Coordinator – [Katrina.Kelly@buckinghamshire.gov.uk](mailto:Katrina.Kelly@buckinghamshire.gov.uk)

For further information please contact: Harry Thomas / Craig Saunders on 01296 585234, email [democracy@buckinghamshire.gov.uk](mailto:democracy@buckinghamshire.gov.uk).

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Katrina Kelly Community Board Funding Report - 2020/21 Date of Decision 23/09/2020

Organisation Name	Mentmore Parish Council
Project Name	Mentmore to Cheddington Footpath and Cycleway
Funding Stream	Infrastructure Fund
Total Cost of project	£7,913.30
Amount of Match Funding	£3,956.65
Amount being applied for	£3,956.65
Amount suggested	£3,956.65

**Project Summary**

The footpath/cycle route would create a safe way for Mentmore residents (and further afield) to access Cheddington village, its facilities and the train station. It can provide a safe route for young and old to access facilities in nearby villages. Additionally it will provide an option for many commuters to cycle to the station.

Currently pedestrians and cyclists have to use the national speed limit road with no footpath. Speeding vehicles are an issue on the road.

It would be of the benefit of residents if TFB could provide a feasibility study into providing a shared path/cycleway from Rosebery Mews to Cheddington Station car park, via the existing bridleway. Also to investigate other possible routes using the current footpath (over ploughed fields) or using the verge opposite the bridleway.

**How does the project address local priorities?**

To provide safe access for young and old to access facilities in nearby villages and safe access to the station in particular for young cyclists and commuters. Cycling and encouraging residents to use the footpath will also improve the health and wellbeing of residents in the local area. This could also help to alleviate station traffic which would in turn be beneficial to the environment.

**How does the project align with the values, objectives and corporate priorities of Buckinghamshire Council?**

The project will link in with all 4 priorities. It would be beneficial to people’s health and wellbeing. It would help to reduce the amount of cars on the road at peak times from some surrounding villages, which use the station to commute. This would be of benefit to the environment as well as road safety. A link like this between the villages will encourage a economy whereby the residents have safer cycling or walking access to use facilities and visit local businesses.

**How does the project achieve value for money?**

This is the typical cost of a scheme of this nature. The board will be receiving 50% match funding from the parish. It will be Mentmore Parish Council with cooperation from Cheddington Parish Council and will involve members of the community.

Community Board Coordinator comments

It is recommended that members consider this project for funding noting the above comments.

**The applicant will be required to agree to terms and conditions, which include a monitoring agreement, as discussed with the Community Board Coordinator before the fund will be formally awarded.**



Katrina Kelly Community Board Funding Report - 2020/21

Date of Decision 23/09/2020

Organisation Name	Cublington Parish Council
Project Name	Traffic Calming Scheme
Funding Stream	Community Area Priorities
Total Cost of project	£7,445
Amount of Match Funding	£3,723
Amount being applied for	£3,723
Amount suggested	£3,723

### Project Summary

Since 2000 there have been several collisions at the crossroads and multiple near misses as traffic comes from Wing around a bend to the crossroads, and as traffic attempts to cross or turn coming from Aston Abbots.

The most recent accident at the crossroads occurred on Sunday 24th September 2017 at 8pm where ambulance and police were required to attend. In addition, traffic volumes have increased significantly as Cublington is optimum for cutting across from Milton Keynes to Bicester/Oxford and vice versa.

Cublington Parish Council with support had recently received a Feasibility Report which recommended options that would reduce traffic speed.

The lowest cost option is estimated to cost the Parish Council £7,500 which is a great cost to such a small parish. The Parish Council wishes to proceed in implementing the recommendation and seek 50% match funding from The Community Board.

### How does the project address local priorities?

The project does link with our transport priority, making the area safer for residents. It also aims to address a local problem.

### How does the project align with the values, objectives and corporate priorities of Buckinghamshire Council?

Whilst the project does not directly link with Buckinghamshire Council's values, objectives and priorities, the project does aim to improve road safety. The project will help to keep our residents safer when using the road in their cars or as pedestrians

### How does the project achieve value for money?

The proposed option is a low cost solution that the feasibility study put forward for recommendation. The board will be receiving 50% match funding from the parish.

Community Board Coordinator comments

It is recommended that members consider this project for funding noting the above comments.

**The applicant will be required to agree to terms and conditions, which include a monitoring agreement, as discussed with the Community Board Coordinator before the fund will be formally awarded.**



# Community Boards Funding

## Criteria and Process

### Introduction

There are three funding streams allocated to Buckinghamshire Council's Community Boards in 2020/21:

1. Community Area Priorities Fund
2. Health & Wellbeing Fund
3. Local Infrastructure Fund

Community Board Members meet around 5 times a year to consider funding applications for each of the funding streams above. Applications will be considered separately in relation to each funding stream, owing to the differences in criteria & rules.

Community Board Coordinators will support the boards, administering the funding streams in their area and should be the first point of contact for organisations wishing to apply for funds. They work closely with the Community Board Chairmen to implement the vision of the board and address the priorities, so it is important that projects are discussed with them before completing applications to ensure that they are eligible and that there are sufficient funds available.

*A list of the Community Board Coordinators and their contact details can be found at the end of this document*

Applications for funding can be made at any time throughout the year and decisions will be taken at the following community board meeting.

In year one (2020/21) community boards will need to allocate their budgets by 31<sup>st</sup> March 2021. Allocated funds can be reserved into the following financial year to enable projects to be completed.

Once this budget has been fully allocated for the financial year the funding streams will close. If the budget has been fully allocated it may be possible to re-submit an application in the following financial year.

Coordinators will work with external organisations to help identify potential match funding from different sources to maximise impact. This includes considering pan-community board projects that may be supported by neighbouring board areas where appropriate.

### Community Area Priorities Fund

*(The level of funding each board receives is based on the population of the area)*

The Community Area Priorities Fund will support local projects that will help improve outcomes for residents and that address the area priorities determined by each community board, as well as support the delivery of Buckinghamshire Council's Corporate Plan. **Each Community Board can allocate a maximum of 50% of its Community Area Priorities Fund towards transport / highways projects.**

**Health & Wellbeing Fund**

*(The level of funding each board receives is based on the levels of deprivation in the area)*

The Health & Wellbeing Fund will support local projects that improve the health & wellbeing of residents. Applicants must specify how their project will support the health & wellbeing of residents in the respective area in relation to at least one of the stated objectives (see funding criteria).

**Local Infrastructure Fund**

*(The level of funding each board receives is based on proposed new houses in the area)*

The Local Infrastructure fund will support community infrastructure needs. It can be used to support the upgrading of existing and/or new physical and/or social infrastructure. The funding source is from central government's New Homes Bonus Scheme. Applications would be expected to demonstrate the impact of growth on the relevant area and show the need or community desire for the proposed investment.

## Criteria for Community Area Priorities Fund and Health & Wellbeing Fund

### Eligible Organisations

In order to apply, organisations must fulfil the following basic eligibility criteria:

- Be “not for profit” with clearly stated aims and objectives
- Have a formal constitution, set of rules or articles of agreement
- Have a bank account requiring at least two unrelated signatories
- Operate with no undue restrictions on membership
- Have relevant policies in place e.g. Health and Safety, Safeguarding, Insurance and Data Protection

### Applications must:

- Be for specific time limited and one-off projects that deliver sustainable outcomes.
- Show how the funding will be used to address one or more of the community board’s area priorities or alternatively provide evidence a specific local need.
- Set out the project’s intended outcomes and evidence how it will benefit communities within the community board area
- Demonstrate value for money.
- Where ‘seed’ funding is provided, include a sustainable project plan.
- Provide additional evidence such as audited financial accounts if required upon request.
- Show that other sources of funding have been sought, or that the community board’s contribution is an essential part of a multiple funding package.
- Provide details of any match funding (contributions-in-kind will be considered). Proposals with match-funding will be prioritised.

In addition to the above, applications for Health & Wellbeing projects must specify how their project will support the health & wellbeing of residents in the community board area in relation to at least one of the following objectives:

- Promoting healthy lifestyles (helping people be more physically active, eat more healthily, reduce their alcohol consumption, reduce levels of smoking).
- Connecting and bringing people together.
- Improving mental wellbeing including promoting neighbourliness.
- Improving community engagement with disadvantaged and hard to reach groups with a wellbeing focus.
- Helping to create a greener and more sustainable environment for the purpose of improving health and wellbeing.
- Covid-19: Provides emergency provision or supports community recovery.

### Applications must not:

- Be used to fund the statutory responsibilities of Buckinghamshire Council.
- Be for political purposes.
- Be for the benefit of a single individual.
- Seek to fund activity which has already taken place.
- Seek to fund core, ongoing, updating or maintenance costs of organisations.

- Seek to fund activity aimed at the promotion of political or religious beliefs.
- Come from a commercial organisation when the purpose is to increase profit making activities.

In addition to this the community boards would not normally fund initiatives for which funding is usually the responsibility of another body. There may be exceptions to this, e.g. where an application demonstrates shared outcomes and an evidenced local need but cannot be funded through another source.

### **Terms and Conditions:**

- Acknowledge Buckinghamshire Council's financial support in any publicity, printed or website material and use the council's approved logo.
- All quotes from suppliers must be on headed paper, from brochures or websites and must be made available on request.
- If the project requires Planning Permission, Building Regulations or any other form of licence approval, this must be sought *before* submitting your application.
- You must be able to provide copies of all receipts and invoices associated with your grant upon request as your project may be audited after completion. It is the applicant's responsibility to keep these receipts for three years following completion of the project.
- Funds awarded may only be used for the purpose specified in the application; it is the applicant's responsibility to contact the officers if there are any changes to a project awarded a grant by a community board.
- Community boards will make a significant investment each year into local communities. To ensure investment continues to target the correct projects, we require applicants to complete the agreed project evaluation process. Failure to do so will prevent you from being eligible to apply for a further grant in the future.

## Criteria for the Local Infrastructure Fund

Applications would be expected to demonstrate the impact of growth on the relevant area and show the need or community desire for the proposed investment and should include firm costings, with a delivery plan and funding details.

In order to apply, organisations must fulfil the following basic eligibility criteria:

- Be “not for profit” with clearly stated aims and objectives
- Have a formal constitution, set of rules or articles of agreement
- Have a bank account requiring at least two unrelated signatories
- Operate with no undue restrictions on membership
- Have relevant policies in place e.g. Health and Safety, Safeguarding, Insurance and Data Protection

The scheme will **not** fund:

- Retrospective projects (i.e. projects that have started/will start before a funding decision has been reached or projects already completed.)
- Expenditure already incurred/committed.
- Core, routine or ongoing maintenance costs.
- Fundraising activities and events or organisations fundraising for outward distribution to other service providers.
- Political or religious activities or capital improvements to any religious building.
- VCS organisations, town or parish councils outside of Buckinghamshire.
- Applications from a commercial organisation when the purpose is to increase profit making activities.

The scheme would **not normally** fund:

- Highways Schemes – there may be exceptions for instance if there was a specific infrastructure need linked directly to housing growth which represented particularly good value for money and all other funding opportunities had been explored
- Facilities/services which would be funded by developer contributions or CIL.
- Initiatives that are the responsibility of another body
- Initiatives where the asset for which the funding is sought is not within the ownership of the applicant.
- Projects already receiving funding from Buckinghamshire Council.
- Projects involving membership-only organisations where the general public (i.e. non-members) are unable to use the facilities

## Annex B: Funding Application Process

### Pre – Application

- Community board sets Area Priorities
- Funding opportunities promoted centrally and locally to the not-for-profit sector.
- Applicant contacts Community Board Coordinator to discuss the project and application
- Community Board Coordinator discusses potential applications with Community Board Chairmen and local members



### Submission

- Applications completed using online form
- Community Board Coordinator consults relevant service area and secures any internal service assessments needed e.g. all applications requesting transportation works will be assessed by Transport for Bucks (TfB) Network Improvement Team (NIT) for assessment and budget estimate (PID) ready for the following year's budget.
- For transport specific schemes the applicant and local members will be sent the PID to review & confirm desire to go ahead with application.
- Community Board Coordinator carries out an initial assessment and writes a report for the members of the community board
- Reports discussed with Chairmen and local members
- Reports shared with relevant sub groups or work streams



### Decision

- Reports go forward to Community Board meeting
- Applicants invited to attend the meeting.
- Community board discuss and agrees to fund project
- Recommendations sent to relevant senior officer for ratification.



### Implementation

- Applicants notified & award letters issued.
- Promotions as required.
- Invoices processed.
- Recipients complete evaluation form at end of project.

## Community Board Coordinators

Amersham	Lizzie Wright <a href="mailto:Lizzie.wright@buckinghamshire.gov.uk">Lizzie.wright@buckinghamshire.gov.uk</a>
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